

**OFFICE OF SELECTMEN
6 HOLLAND STREET
PO BOX 139
MOULTONBOROUGH, NH 03254**

Selectmen's Meeting

June 7, 2012

MINUTES

Selectmen: Joel R. Mudgett, Edward J. Charest, Betsey L. Patten, Jonathan W. Tolman, Russell C. Wakefield; Carter Terenzini, Town Administrator; Hope K. Kokas, Administrative Assistant.

- I. CALL TO ORDER:** Joel called the meeting to Order at 7:00 P.M.
- II. PLEDGE OF ALLEGIANCE:**
- III. REVIEW / APPROVAL MINUTES:** Betsey Made the Motion to approve the Selectmen's meeting minutes of May 31, 2012 and work session minutes of May 24, 2012. Russ Seconded the Motion. The Motion carried Unanimously.
- IV. NEW RESIDENTS:** Jaryn B. Cutter, Kristi B. Forrest, Joel L. Smith.
- V. CITIZEN INPUT:** 1) Hollis Austin reported that while listening to NH Public Radio, a supposed political consultant for both parties said that the Town of Moultonborough receives educational funding from the state. The consultant said that Moultonborough is a rich town. Mr. Austin felt that this consultant's comments perpetuated a divisive attitude throughout the state. He then asked the Selectmen to tell the audience what they have done for the Town's working people to keep the budget and taxes at a level amount. Joel replied that this Board has done what they've always done and have worked continuously to keep the budget low. This can be seen in each department, such as DPW where they obtain the best price for fuel. Russ added that the Town is in an electricity pool with Holderness to keep costs down. Betsey added that the energy improvements in the Town's facilities are another way to keep costs down. Russ commented that Moultonborough puts much more into the state than what it gets back. Joel clarified that the Town does receive funds from the state through DOT and other funding sources, however he thought that this consultant is trying to make it work for him.
- VI. NEW BUSINESS:**
1. Ratification of the Payroll/Payables Manifest & Signature File:

DOCUMENT DATE	DOCUMENT	MAP/LOT#
6/1/12	Lees Mills Slip #2A Lease Agreement	N/A
N/A	2012 Yield Taxes \$1,297.30	245-007, 8, 9, 10 & 256-004 & 004-001
6/4/12	Warrant For Unlicensed Dogs-June 2012	N/A
6/8/12	Payables - \$801,169.76	N/A

Ed Made the Motion to ratify the Payroll/Payables Manifest and Signature File. Jon Seconded the Motion. Joel read the Payroll/Payables Manifest and Signature File as listed. The Motion carried Unanimously.

2. Review for Approval: Manifests and Signature File: Carter reported that at the last meeting he said he'd provide the Selectmen with examples of how other towns handle this. In his memo he provided seven examples, adding that the Town of Alton reported that they've handled it as the Selectmen have done in the past. Carter recommended following Gilford's practice, as they did last week. Joel asked what happens on an off week when there isn't any meeting. Carter suggested that the Selectmen ratify the signature file at their next scheduled meeting, which means that the list will be longer to include the past week's work. Jon said that based on his understanding, that this wasn't correct and he won't sign anything until it is first approved by a vote, which will require a short meeting on the off week. Betsey felt that as long as the Selectmen ratify what was done, that this would meet the RSA. She added that she was in favor of the Gilford model. Russ agreed with Jon that prior to a meeting, the Selectmen can review what is in the signature file, vote to approve, and then sign the manifest/documents. Jon felt that on the off weeks, a short ten minute meeting is required to approve the signature file. Based on this, Joel asked how and when the Selectmen would want to do this. Jon Made the Motion that on off weeks, that they hold a short public meeting at 7 p.m., in the Town Hall meeting room, for the purpose to vote on the Payables Manifest & Signature File and to include this vote during the scheduled work sessions. Ed Seconded and the Motion carried Unanimously. Betsey said that she felt it necessary to state that the Selectmen can't ratify past signatures and Carter agreed that was correct.
3. Review for Approval: Temporary Use Permit, 822 Gov. Wentworth Highway: Ed Made the Motion to approve the Temporary Use Permit for 822 Gov. Wentworth Highway, Correia Fletcher Holding Co., LLC, for the period of June 9 through June 17, 2012 as stipulated by the Police and Fire Departments. Betsey Seconded and the Motion carried Unanimously.
4. Review for Approval: 2012 Paving and Reclaim Contract: Scott Kinmond, Highway Agent provided the Selectmen with the results of the 2012 Paving and Reclaim bids, which were opened in a public meeting on May 31, 2012 at 2 p.m. The Town Engineer reviewed the bids with the Highway Agent and they are recommending that the Selectmen accept the bid of FR Carroll Inc., of Limerick, Maine, which was the lowest bidder in the amount of \$348,554.20. He added that this is a three year contract with annual expenditures to be negotiated annually based upon the scope of work and the predetermined escalators used by NH DOT. Each year the actual amount will be presented to the Selectmen for their approval. Russ commented that it is good to see that while they are the lowest bidder, for the past three years they have provided the Town with good work. Jon asked and Scott reported that the Town Engineer budgeted \$400,000 for this year. Betsey commented that this three year contract has the asphalt escalator clause or de-escalator depending on the cost. Carter confirmed this as this is part of the contract. Russ Made the Motion to accept the bid of FR Carroll Inc., for the 2012-2014 Paving and Reclaim Contract with a 2012 amount of \$348,554.20 and authorize the Chair to sign the three year contract and approve any change orders to not exceed 10% of the base price. Betsey Seconded the Motion carried Unanimously.
5. Review for Approval: Request for Out of State Travel Reimbursement: Carter reported that the Selectmen have recently reviewed the policy and have adopted the draft which states that approval must be sought for any travel reimbursement out of state that was not budgeted for. Betsey made the Motion to approve the travel reimbursement to Chief

David Bengtson to attend the New England Fire Chief's Expo in Springfield, MA, on June 22nd. Russ Seconded and the Motion carried Unanimously.

6. Review for Approval: Review for Approval: DOT Route 25/Fox Hollow Road Project: Carter reported that Charles Willeke from DOT, in his email to Carter is suggesting that the Selectmen's May 17th minutes be changed to read as he has specified regarding the Town accepting the NH DOT's offer to take over the design control of the Route 25/Fox Hollow Road Project. The Selectmen by Consensus acknowledged Mr. Willeke's email and suggestions and is now part of the record.
7. Review for Approval: 2012 Road Program KVP Task Order Amendment #1: Betsey Made the Motion to approve amendment #1 for the 2012 Road Program as specified in the letter from KV Partners dated May 30, 2012 and authorize the Chair to sign the amendment. Ed Seconded the Motion. The Motion carried Unanimously.

VII. OLD BUSINESS: None.

VIII. OTHER BUSINESS:

1. Legislative Update: Betsey expressed her frustration and apologized that the House didn't approve the CACR12. She added that she was disgusted and furious with her party.
2. Board Liaison Reports: Russ asked that the Board members review and make any recommendations to the Town Planner on the Road Standards draft, which already incorporates the Selectmen's ideas.
3. Administrative Update: Carter reported that other than his weekly report, he didn't have anything additional to add.
4. Recreation Advisory Board Minutes, May 14, 2012: Acknowledged.
5. Milfoil Committee Minutes, May 22, 2012: Acknowledged.

IX. CORRESPONDENCE: None.

X. CITIZEN INPUT: 1) Hollis Austin, referring to his earlier discussion suggested that legislators not hire consultants for both parties. Betsey commented that she was unsure that this political consultant that Mr. Austin quoted had been paid by either party. Jennifer Correia asked Mr. Austin and learned that this was aired on NH Public Radio on June 6th. When she asked who the consultant was, Mr. Austin declined to give out the individual's name.

XI. NON-PUBLIC SESSION: None needed.

XII. ADJOURNMENT: Ed Made the Motion to Adjourn. Betsey Seconded the Motion. Motion Carried Unanimously.
Joel adjourned the meeting at 7:39 p.m.

Approved

Date
Respectfully Submitted
Hope K. Kokas, Administrative Assistant